

SAFETY ACTIONS:

EMPLOYEES



NO TRAVEL

All travel by air, train, and public transportation suspended



NO EVENTS

All tradeshows, meetings and other events are suspended



NO WORKING SICK

Employees with Coronavirus symptoms are not allowed to work



COMMUNICATION

On-going communications to employees, customers and suppliers via employee COVID-19 hub, plant newsletter and [PGNA website](#)



BENEFITS

Sick leave and pay provided for COVID-19 related issues



REMOTE WORKING

Remote working implemented where applicable



RISK ASSESSMENT

Utilizing Centers for Disease Control (CDC) process for risk assessments—employee self-monitoring or self-quarantine based on assessment

FACILITIES



TEMPERATURE MONITORING

Temperature monitoring for everyone entering sites



FACE COVERINGS

Cloth face coverings provided and required for everyone on site
Protective KN95 and N95 masks available



SOCIAL DISTANCING

Social distancing required, with weekly video reinforcement



CLEANING

Increased cleaning and disinfecting at all sites including common areas and high-touch surfaces



SITE RESTRICTIONS

Physical movement restrictions within sites such as one-way hallways, elimination of "bullpen" workspaces, closure of conference rooms



POSTED INFORMATION

CDC Information Posters on COVID-19 and personal hygiene practices posted in all sites



SITE ACCESS

Access restricted to only PGNA employees and suppliers, contractors and truck drivers deemed essential to operations